STARTUP COST ESTIMATE

Business name: _____

Type of business: [ ] retail store [ ] online business [ ] restaurant or food business [ ] service business [ ] home-based business [ ] other: _____

Prepared by: _____ Date prepared: _____

All amounts are estimates in U.S. dollars as of the date prepared.

1. ONE-TIME STARTUP COSTS

Costs expected to be paid once, before the business opens or soon after it opens.

1. Category: _____ Item: _____ Amount: $_____

2. Category: _____ Item: _____ Amount: $_____

3. Category: _____ Item: _____ Amount: $_____

4. Category: _____ Item: _____ Amount: $_____

5. Category: _____ Item: _____ Amount: $_____

6. Category: _____ Item: _____ Amount: $_____

7. Category: _____ Item: _____ Amount: $_____

8. Category: _____ Item: _____ Amount: $_____

9. Category: _____ Item: _____ Amount: $_____

10. Category: _____ Item: _____ Amount: $_____

(A) Total one-time startup costs: $_____

2. MONTHLY OPERATING COSTS

Costs expected to recur each month once the business is running.

1. Item: _____ Monthly amount: $_____

2. Item: _____ Monthly amount: $_____

3. Item: _____ Monthly amount: $_____

4. Item: _____ Monthly amount: $_____

5. Item: _____ Monthly amount: $_____

6. Item: _____ Monthly amount: $_____

7. Item: _____ Monthly amount: $_____

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8. Item: _____ Monthly amount: $_____

(B) Total monthly operating costs: $_____

3. FUNDING SOURCES

1. Source: _____ Amount: $_____

2. Source: _____ Amount: $_____

3. Source: _____ Amount: $_____

4. Source: _____ Amount: $_____

5. Source: _____ Amount: $_____

(E) Total funding identified: $_____

4. SUMMARY

(A) One-time startup costs: $_____

(B) Monthly operating costs: $_____

(C) Operating reserve: (B) multiplied by _____ months = $_____

(D) Total needed to open and fund the reserve: (A) plus (C) = $_____

(E) Total funding identified: $_____

Funding gap or surplus: (D) minus (E) = $_____ [ ] gap (amount still to raise) [ ] surplus

5. NOTES AND ASSUMPTIONS

_____

_____

_____

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