MINUTES OF THE STOCKHOLDERS' ORGANIZATIONAL MEETING

These minutes record the organizational meeting of the stockholders of _____, a _____ corporation (the "Corporation"), held on _____, (check one) [ ] in person at _____ [ ] by video conference (_____).

The Corporation's (check one) [ ] articles of incorporation [ ] certificate of incorporation (the "Charter") was filed in _____ on _____, under file number _____.

1. CALL TO ORDER

_____ called the meeting to order at _____ and acted as chair of the meeting. _____ acted as secretary of the meeting and recorded these minutes. The meeting was called by _____.

2. NOTICE

(Check one) [ ] Each stockholder entitled to vote signed a written waiver of notice of the meeting, which is filed with these minutes. [ ] Notice of the meeting was given to each stockholder entitled to vote on _____.

3. ATTENDANCE AND QUORUM

Stockholder: _____ Shares: _____ Class: _____-
Attendance: [ ] in person [ ] by video [ ] by proxy [ ] absent

Stockholder: _____ Shares: _____ Class: _____-
Attendance: [ ] in person [ ] by video [ ] by proxy [ ] absent

Stockholder: _____ Shares: _____ Class: _____-
Attendance: [ ] in person [ ] by video [ ] by proxy [ ] absent

Others present: _____

Holders of _____ of the _____ outstanding shares entitled to vote were present in person or by proxy. The chair announced that a quorum (check one) [ ] was present and that the meeting could proceed to business [ ] was not present, and no action was taken. Each resolution below was moved, seconded and adopted by (check one) [ ] the unanimous vote of the shares represented [ ] the vote the bylaws and state law require.

4. DIRECTORS

RESOLVED, that each person named below is (check one) [ ] elected as a director [ ] confirmed as an initial director of the Corporation, to hold office until the next annual meeting of stockholders and until a successor is elected and qualified:

1. _____

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2. _____

3. _____

5. OTHER RESOLUTIONS (CHECK EACH ONE ADOPTED)

[ ] Bylaws: the bylaws of the Corporation, in the form presented at the meeting, are approved and adopted by the stockholders.

[ ] Incorporators: all lawful actions taken by any incorporator on behalf of the Corporation, including filing the Charter, are ratified.

[ ] Directors and officers: all lawful actions taken on behalf of the Corporation by its board and officers since the Charter was filed are ratified.

[ ] S corporation: the stockholders approve the Corporation's election to be treated as an S corporation for federal income tax purposes, and the officers will obtain each required stockholder consent.

[ ] Other: RESOLVED, that _____.

RESOLVED, that the officers are authorized to take every other action they consider necessary or advisable to carry out these resolutions.

6. ADJOURNMENT

There being no further business, the meeting was adjourned at _____.

The undersigned secretary of the meeting certifies that these minutes are a true and accurate record of the meeting.

SIGNATURES

Secretary of the Meeting

Signature: _____ Date: _____

Printed Name: _____

Chair of the Meeting (optional)

Signature: _____ Date: _____

Printed Name: _____

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